

Board of Mayor and Aldermen Meeting
Monday, March 12, 2014
Municipal Building - Court Room

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Wednesday, March 12, 2014; in the City Hall Conference Room 11:00 a.m. Mayor John Holden presided. The meeting opened with prayer Alderman Bob Kirk. Mayor Holden noted all Aldermen were present with the exception of Bart Williams.
- (2) **Approval of Minutes:** The minutes of the Monday, February 17, 2014 meeting were approved on a motion by Alderwoman Jewell Horner, followed by a second from Alderman Robert Taylor, Jr. The motion passed approving the minutes.
- (3) **Unfinished Business:** There was no unfinished business.
- (4) **New Business:**

a. Attorney Invoice:

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The January 1, 2014 through January 31, 2014 totaling \$4,837.50 was presented. Alderman Bob Kirk made a motion to approve the payment, with a second by Alderwoman Joan Wyatt. Alderman Bob Kirk asked the Mayor about specific cost relating to expenses associated with Property Maintenance Ordinances. Mayor Holden stated there were questions associated with issues related to condemned meth houses, rehabilitation, requirements, and OSHA regulations, which needed to be reviewed with the City Attorney to protect the City's expenses and respond to the state laws appropriately. After discussion, Mayor Holden called for the vote. The motion passed by full Board approval.

b. Bids – Greg Williams, City Purchasing Agent

1. Department: Police
Item: (5) In-car Video Cameras
Purpose: To outfit newly ordered cars
Budgeted: Yes
Notification – None – Sole source of supply for standardized cameras
Bids: Fleet Safety Equipment \$20,500.00

Recommendation: Mr. Williams recommended awarding the bid to Fleet Safety, of Memphis, TN, at \$20,500.00. He noted this purchase would be a new vehicle installation only. A motion to approve the recommendation as presented before

the Board was made by Alderman Robert Taylor, Jr., with a second by Alderwoman Jewell Horner. The motion passed by full Board approval.

2. Department: Engineering
Item: GPS Survey Equipment
Purpose: To replace outdated equipment
Budgeted: Yes
Notification – Sent to 3 bidders
Bids: Century Equipment No Response
Improved Const. Methods \$13,160.00
Earl Dudley, Inc. \$11,923.80

Recommendation: Mr. Williams recommended awarding the bid to Earl Dudley, Inc., Jackson, MS, at \$11,923.00. A motion to approve the recommendation as presented before the Board was made by Alderman Kevin Chaney, with a second by Alderman Terry Glover. The motion passed by full Board approval.

c. Resolution 03122014 – Authorizing the increase of the maximum amount of departmental purchase orders – Greg Williams

Greg Williams Mayor Holden provided information regarding the City's intent to authorize the increase of the maximum amount of departmental purchase orders. Mr. Williams further explained the purpose of this change in department purchasing that may result in greater efficiency for each department. After general discussion the motion was made by Alderman Bob Kirk to approve the resolution, with a second by Alderman Dennis Moody. The motion passed by full Board approval.

The resolution reads as follows:

Resolution: 03122014

AUTHORIZING THE INCREASE OF THE MAXIMUM AMOUNT OF DEPARTMENTAL PURCHASE ORDERS.

WHEREAS, the governing body of the City of Dyersburg recognizes the importance of operating the various departments of the city with responsibility and efficiency, and

WHEREAS, the continual rise in the cost of goods and services contributes to a significant hindrance in the efficiency of all departments and the purchasing office of the City of Dyersburg , by delaying day to day routine purchases, and

WHEREAS, the need has arisen to authorize an increase in the maximum amount each department can purchase individually, in accordance with the purchasing policy of the City of Dyersburg, and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Dyersburg meeting in regular session on this 12th day of March, 2014, that the maximum amount of all departmental purchase orders be raised from \$500 to \$1,000, and

Upon a motion by Alderman Bob Kirk, and seconded by Alderman Dennis Moody, the Resolution **03122014**, the Mayor of the City of Dyersburg declared the resolution to be duly adopted and effective from and after this the 12th day of March, 2014.

John Holden, Mayor

Robert C. Jones, City Recorder

d. Cemetery Committee Meeting – Thursday, February 27, 2014 – Chairman Robert Taylor Jr.

Alderman Taylor presented the minutes of the February 27, 2014 Cemetery Committee Meeting. The minutes reflected an update of the general status of the City Fairview Cemetery Department that specifically included repair concerns for major deterioration to the mausoleum. From the reading of the minutes it was noted that Cemetery Director Mike Moore provided a detailed overview of all needed construction repairs necessary for the mausoleum. Detailed photos of the repair concerns were distributed to the committee. Cost estimates as much as \$60,000.00 could be realized.

At the conclusion of the reading of the minutes, Alderman Robert Taylor, Jr., moved to authorize the City to pursue bid cost for the needed repair, and requested Steve Anderson, City Treasurer determine where support for funding for this project may be located. A second to the motion was noted by Alderwoman Joan Wyatt. When questioned by Alderman Kirk as to funding

resources, Treasurer Steve Anderson noted he was exploring potential resources for funding support for this project, including the potential to legally borrow from the Cemetery Trust Fund. Mayor Holden called for the vote and the motion was unanimously approved.

Report from Alderman and Alderwomen:

Alderman Bob Kirk: Discussed the recent winter storm and its affects upon the local traffic conditions due to TDOT emergency traffic re-routing from I-40 to I-155. He complimented the local Dyersburg Police Department for their assistance. Additionally, he congratulated the Dyersburg High School women's basketball team for their post season efforts in the State Tournament competitions.

Alderman Bart Williams: Absent.

Alderman Terry Glover: No report.

Alderman Kevin Chaney: Discussed the recent winter storm and the potential for the City to apply for relief status under the Tennessee Governor's state of emergency declaration. Mayor Holden stated the city has begun compiling information totaling all effort and cost associated with the weather event incurred by the City Departments affected. He stated the information would be made available to TEMA in the event the emergency declaration was enforced by the State.

Alderwoman Jewell Horner: No report.

Alderwoman Joan Wyatt: No report.

Alderman Dennis Moody: No report.

Alderman Robert Taylor, Jr.: Requested the City review and address poor street lighting on McClain and disable vehicles and abandon house on the East side area of Dyersburg. Mayor Holden stated he would notify the Codes Enforcement office of his request. He further noted the status and process for addressing abandon homes sites in the City would be further addressed at the State of the City update presentation Thursday, March 13, 2014, at the Lannom Center.

Communications from the Mayor:

- Open the discussion regarding the WIS-Pak bottling facility. At Mayor Holden's request, Scott Ball, City Storm Water Inspector, provided a brief update regarding a one year project with WIS-Pak to design and complete (at WIS-PAK) a 6,000 foot water sewer utility line to their plant extending from the end point location of the southern portion of the City limits at Highway 51. Mr. Ball noted the modern usage of bottling process employed by WIS-PAK eliminates the outdated use of the wastewater lagoon, and will

provide for plant expansion, employment opportunity, and increased utility revenues to the City after the initial start date of April 1, 2014.

- Announced the City of Dyersburg was voted #10 of 576 cities in the category of metropolitan communities in the U. S. by Site Selection Magazine.
- Announced there would be no Board meeting on Monday, March 17, 2014.

With no further business the meeting adjourned at 11:25 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder