

**Board of Mayor and Aldermen Meeting
Monday, June 1, 2015
Dyersburg Municipal Court Room**

- (1) **Call to Order:** The Board of Mayor and Aldermen met in regular session on Monday, June 1, 2015 in the Dyersburg Municipal Court Room at 7:00 p.m. Mayor Holden presided over the meeting. The meeting opened with prayer by Alderman Bill Escue. Mayor Holden noted all Aldermen were present.
- (2) **Approval of Minutes:** The minutes of the May 4, 2015 meeting were approved on a motion by Alderman Kevin Chaney, followed by a second from Alderman Robert Taylor Jr. The motion passed approving the minutes.
- (3) **Unfinished Business:** There was no unfinished business.
- (4) **New Business:**

a. Attorney Invoice.

Mayor Holden presented an invoice from the City Attorney's office to be approved for payment. The April 1, 2015 to April 30, 2015 invoice totaled \$ 4,087.50. Alderman Kevin Chaney made a motion to approve the payment, with a second by Alderwoman Carolyn Norman. The motion passed by full vote.

b. Bids – Greg Williams, Purchasing Agent.

1. Department: Water Distribution
Item: Open Purchase Order
Purpose: Water Meters & Meter Parts
Budgeted: Yes – FY 15-16
Notification: None – Sole Distributor for Standardized Meter (Neptune)

Mr. Williams recommended awarding the bid to Consolidated Pipe & Supply, Memphis, at \$30,000.00. A motion to approve the recommendation as presented before the Board was made by Alderman Bob Kirk with a second by Alderman Bill Escue. The motion passed by full Board approval.

2. Department: Street
Item: 265 tons of Cold Mix Asphalt
Purpose: Pothole Repair – FY 15-16
Budgeted: Yes
Notification – None – Sole Source of Supply for EZ Street Asphalt Repair
Atlas Asphalt, Jonesboro, AR, \$30,000.00

Mr. Williams recommended awarding the bid to Atlas Asphalt, Jonesboro, AR, at \$30,000.00. A motion to approve the recommendation as presented before the Board was made by Alderman Bill Escue, with a second by Alderwoman Carolyn Norman. The motion passed by full Board approval.

3. Department: E.O.C.
Item: Open Purchase Order – FY 15-16
Purpose: Repairs, equipment transfers, and new installations for all city departments
Budgeted: Yes
Notification – None – Only local certified repair facility for Motorola

Mr. Williams recommended awarding the bid to West TN Communications, Dyersburg, at \$20,000.00. A motion to approve the recommendation as presented before the Board was made by Alderman Dennis Moody with a second by Alderman Mike Morgan. The motion passed by full Board approval.

4. Department: Police Department
Item: Open Purchase Order – FY 15-16
Purpose: Patrol Uniforms
Budgeted: Yes
Notification: None – Piggyback off bid for City of Jackson, TN
Midsouth Solutions, Memphis, \$26,000.00

Mr. Williams recommended awarding the bid to Midsouth Solutions, Memphis, at \$26,000.00. A motion to approve the recommendation as presented before the Board was made by Alderman Robert Taylor, Jr. with a second by Alderman Mike Morgan with a second by Alderman Dennis Moody. The motion passed by full Board approval.

5. Department: Police Department
Item: Open Purchase Order – FY 15-16
Purpose: Patrol Duty Gear
Budgeted: Yes
Notification: None – Piggyback off bid for City of Jackson, TN
Recommendation: Award bid to Midsouth Solutions, Memphis, at \$26,000.00

Mr. Williams recommended awarding the bid to Midsouth Solutions, Memphis, at \$26,000.00. A motion to approve the recommendation as presented before the Board was made by Alderwoman Carolyn Norman, with a second by Alderman Kevin Chaney. The motion passed by full Board approval.

6. Department: Gas
Item: Regulators
Purpose: Upgrade Regulators at Gate Station
Budgeted: Yes
Notification: State Gazette, 3 Bidders
- | | |
|------------------------------------|-------------|
| Bids: Western Natural Gas Products | \$27,200.00 |
| Sullivan's Natural Gas Service | \$17,842.00 |
| Tri-State Meter & Regulator | \$14,048.00 |

Mr. Williams recommended awarding the bid to Tri-State Meter & Regulator, Memphis, at \$14,048.00. A motion to approve the recommendation as presented before the Board was made by Alderman Terry Glover, with a second by Alderman Bill Escue. The motion passed by full Board approval.

c. Social Media and Cell Phone Policy.

The Board of Mayor and Aldermen unanimously voted last night to adopt a Cell Phone/Social Media Policy for all City of Dyersburg employees. A copy of this policy is available in the office of the Director of Human Resources, and is posted and available in all City departments.

d. Minutes of the Finance Committee, April 19-21, 2015, Chairman Kevin Chaney

Alderman Kevin Chaney presented the minutes of the April 19-21, 2015 meeting whose main order of business involved reviewing 2015-2016 proposed department budgets and overall City budget requests. No actions were taken by the Committee at the time of the meeting.

e. Minutes of the Finance Committee, Monday, June 1, 2015 Chairman Kevin Chaney.

The Committee minutes were read involving a discussion and review of the City Health Insurance program. From the reading of the Monday, June 1, 2015, Alderman Bob Kirk moved to approve the Finance Committee recommendation to accept the Cigna medical insurance proposal for services with the City beginning the 2015-2016 fiscal years. The motion was seconded by Alderman Terry Glover. The motion was approved by the full Board.

f. Resolution 06012015 – A Resolution to submit an application for the city's recently awarded 2011 Disaster Project.

Mayor Holden presented the recent opportunity for award to be presented to the City of Dyersburg for the purpose Disaster Relief Appropriations Act (Public Law 113-2,

approved January 29, 2013) providing for disaster relief for unmet needs, long term recovery and restoration of infrastructure, housing and economic revitalization resulting from severe weather in the state that occurred during 2011 and 2012, for which the President declared major disasters under Title IV of the Stafford Disaster Relief and Emergency Assistance Act.

The U.S Department of Housing and Urban Development (HUD) an appropriation of Community Development Block Grant (CDBG) funding associated with disaster relief is to be granted to eligible entities. The resolution reads as follows:

RESOLUTION NO.06012015

DYERSBURG, TENNESSEE

WHEREAS, the Disaster Relief Appropriations Act (Public Law 113-2, approved January 29, 2013) provides for disaster relief for unmet needs, long term recovery and restoration of infrastructure, housing and economic revitalization resulting from severe weather in the state that occurred during 2011 and 2012, for which the President declared major disasters under Title IV of the Stafford Disaster Relief and Emergency Assistance Act.

WHEREAS, this Act provides the U.S Department of Housing and Urban Development (HUD) an appropriation of Community Development Block Grant (CDBG) funding associated with disaster relief to be granted to eligible entities.

WHEREAS, the City of Dyersburg acting by and through its Board of Aldermen proposes to apply for Community Development Block Grant Disaster Recovery funds for the purpose of performing eligible activities that will benefit the majority of the residents in Dyersburg.

WHEREAS, the City of Dyersburg will provide local financial support in conjunction with the CDBG Disaster Recovery funds to complete the grant activities; and

WHEREAS, the City of Dyersburg as a recipient of CDBG Disaster Recovery funding hereby designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Dyersburg as follows:

THAT, John Holden, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Federal Programs, requesting Community Development Block Grant Disaster Recovery funds in the amount not to exceed \$250,000 for a CDBG-Disaster Assistance project; and

THAT, John Holden, Mayor, and his successor in title, be and is hereby designated and appointed as Financial Officer under the terms and conditions of the CDBG Disaster Recovery program and governing, laws, policies, procedures, and to perform on behalf of Dyersburg, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the 1st day of June, 2015.

Mayor

ATTEST:

City Recorder

(5) Other Business. None presented.

Report from Alderman and Alderwomen:

Aldermen Bob Kirk: Asked the Mayor for an update on paving progress on Pennell Lane. Referring to Greg Williams, Mr. Williams stated the base layer will require a 4 inch overlay on top. He was not sure when Ford Construction will complete the paving project. Additionally, resurfacing along Frank Maynard Blvd. has not started.

Alderman Bill Escue: No report.

Alderman Terry Glover: No report.

Alderman Kevin Chaney: Commented as to what appears to be an inadequate process for cutting and repairing streets after pipe and line repair.

Alderman Mike Morgan: No report.

Alderman Dennis Moody: Stated that several properties along Wheeler, Fuller, and Wendell Streets are unmaintained as to property maintenance standards.

Alderwoman Carolyn Norman: Complimented the work of the city codes enforcement office for the good work they provide.

Alderman Robert Taylor Jr.: No report.

Communications from the Mayor: No report.

With no further business the meeting adjourned at 7:24 p.m.

John Holden, Mayor

Robert C. Jones, City Recorder